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Sent: Thursday, January 03, 2002 4:13 PM
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Subject: RFMS Implementation Stakeholder Progress Report #1 (JAN 02)
Leaders and Managers,

Congratulations! You have been selected as a CNFJ Regional Facility Management System (RFMS) **implementation stakeholder**, a senior leader/manager holding a stake (vested interest) in the success of the RFMS initiative. As "Regional Engineer," I'm leading the RFMS implementation effort. I solicit your perspective and support in this important initiative.

This email is first monthly **progress report** on the RFMS initiative. Keeping stakeholders informed of progress is a key facet of the RFMS transition communications plan. Your questions, comments, and other feedback are welcome and greatly appreciated.

By position, RFMS Implementation Stakeholders are:

Regional Commander and Staff:

- Commander, U.S. Naval Forces, Japan (CNFJ N00)
- Deputy Commander and Chief of Staff, U.S. Naval Forces, Japan (CNFJ N01)
- Regional Business Manager (CNFJ N01BM)
- Regional Comptroller (CNFJ N8R)
- Regional Civilian Personnel Director (CNFJ N01CP)
- Regional Information Technology Officer (CNFJ N6)

Base Commanding Officers:

- Commander, Fleet Activities Yokosuka
- Commanding Officer, Naval Air Facility Atsugi
- Commander, Fleet Activities Sasebo
- Commander, Fleet Activities Okinawa
- Commanding Officer, Naval Air Facility Misawa
- Commanding Officer, Navy Support Facility, Diego Garcia

Key Supporting Command Contacts:

- Fleet Facilities Officer (CPF N464)
- Fleet Environmental Officer (CPF N465)
- Pacific Division NAVFAC Operations Officer (PACDIV OPS)
- Pacific Division Programs Officer (PACDIV PGM)
- Pacific Division Acquisition Director (PACDIV ACQ)
- NAVFAC Engineering Programs Officer (NAVFAC PGM)
- NAVFAC Public Works Management Officer (NAVFAC PW)

Navy Personnel Command Senior CEC Officer Detailer (PERS 4413)
U.S. Forces Japan Director for Logistics and Facilities (USFJ J4)

Major Regional Tenant Shore Commands:

Commanding Officer, U.S. Naval Ship Repair Facility
Commanding Officer, Fleet and Industrial Supply Center
Commanding Officer, U.S. Naval Hospital, Yokosuka

Implementation of the Regional Facility Management System (RFMS) is a major **strategic action** of Commander, U.S. Naval Forces, Japan. The RFMS initiative supports the CNFJ Strategic Vision: Deliver world-class support to our Forward Deployed Naval Forces. In his announcement email of 13 NOV 01, RADM Chaplin outlined his facility management vision, reasons for change, and an implementation game plan. An overview briefing of RFMS is available at <http://www.cnfj.navy.mil/Regionalization/default.htm>

RFMS is a regional facility management **system** that strives to maximize both the effectiveness and efficiency of facility management (FM) service delivery. RFMS scope covers all facility management business lines (planning/construction, engineering, maintenance/services, utilities, transportation, environmental) for all CNFJ Region bases (Yokosuka, Atsugi, Sasebo, Okinawa, Misawa, Diego Garcia). RFMS is led by the Regional Engineer (CNFJ N01RE).

RFMS **centrally** plans, programs, budgets, and allocates FM resources, in coordination with the CNFJ Region BOS Management Team. RFMS centrally manages macro system performance. Day-to-day service delivery is managed by a combination of execution platforms, including Base Teams (local execution), RFMS Hub (central execution), and external Centers of Technical Expertise (virtual execution).

RFMS strives to fully **integrate** and optimally employ all internal Region facility management assets, including mission funded (CNFJ), Navy Working Capital Fund (PWC Yokosuka), and facilities contracting (OICC FE) capabilities. The macro plan of action and milestones (POAM) shows RFMS fully implemented within two fiscal years (ending SEP 03).

Implementation **progress** to date:

- Regional Commander announced decision to implement RFMS (13 NOV 01)
- RFMS Overview Briefing posted on CNFJ Web page (16 NOV 01)
- Regional Engineer (RE) briefed Regional Advisory Board (RAB) on RFMS initiative (29 NOV 01)
- Deputy Commander, CNFJ chartered five RFMS implementation teams (11 DEC 01)
- Regional Commander requested CNPC establish ADDU relationship for Base PWOs to RE (12 DEC 01)
- RE briefed Base PW leaders/managers at Yokosuka, Sasebo, Okinawa, Atsugi (10-14 DEC 01)
- RE briefed RAB on Regional Engineer Component design (18 DEC 01)

Coming up in **January** 2002:

- RE progress briefing to Regional Commander (8 JAN 02)
- RFMS Strategic Planning Session at Yokosuka (17 JAN 02)
- RE progress briefing to Commander, PACDIVNAVFAC (target 21 JAN 02)
- RE progress briefing to CINCPACFLT N46 staff (target 22 JAN 02)
- RE progress briefing to Commander, NAVFAC (target 25 JAN 02)
- Environmental Business Line Manager briefing to RAB (target 30 JAN 02)

I look forward to hearing from you on any RFMS implementation issue or concern. I sincerely appreciate you time, ideas, and support as we move forward.

Very respectfully,



Orndoff, Donald H
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